

## ARTICLE 31 FEE SCHEDULE

Please review Ordinances of the City as other fees or charges, which may not appear here, may apply.

The Application Fee covers the administration by the City of the application.

**1. ARCHITECTURAL REVIEW BOARD.** Engineering review may be required and, if City staff determines a review is necessary, the Engineering Review Fee is required in order for the Application to be complete. If the Engineering Review Fee is required, it covers the initial engineering review; subsequent reviews will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

**Application Fee:** \$125.00.

**Engineering Review Fee:** \$690.00.

**2. BOARD OF ADJUSTMENT APPEALS / REQUEST FOR VARIANCE.** The administration of appeals and requests for variances by the Board of Adjustment requires attendance and transcription by a Court Reporter of the proceedings.

A. A deposit for the cost of attendance and transcription by a Court Reporter is required, which may not cover the actual costs incurred (depending, primarily, on the length of the hearing). The Applicant (Appealing Party) will be refunded the excess of the deposit over the actual cost of the Court Reporter; if there is a balance due, the Applicant shall pay the balance upon demand.

B. The hearing process requires noticed published in a newspaper of general circulation in the City and mailed notice to abutting property owners. The cost to the City of preparation of the notices is secured by the deposit. The Applicant will be refunded the excess of the deposit over the actual cost of notice; if there is a balance due, the Applicant shall pay the balance upon demand.

C. If the Applicant fails to pay any balance within ten (10) days of demand, the Appeal will be dismissed, and the decision appealed will be deemed upheld by the Board of Adjustment.

**Application Fee:** \$125.00.

**Attendance and Transcript Deposit:** \$690.00.

**Notice Deposit:** \$600.00.

**3. BUILDING PERMITS:** The Building Inspector will determine the cost of the permit based on methodology outlined in the Building Codes of the City.

A. After the application is submitted to the City and application fee is paid, the Building Inspector will calculate the cost of review and approval of the plans. Once the

cost of review and approval is paid, the Building Inspector will review the plans. There may be adjustments, changes, and modifications to the plans to conform with the City's Building Codes. The amount of the Plan Review fee is determined by the Building Inspector by using the Building Valuation Data Chart for February 2024 as set by International Code Council

B. The Permit will issue once plans are approved and the applicant pays the Permit Fee. The amount of the Plan Review fee is determined by the Building Inspector by using the Building Valuation Data Chart for February 2024 as set by International Code Council

**Application Fee:** \$125.00

**Plan Review Fee:** Determined by the Building Inspector.

**Permit Fee:** Determined by the Building Inspector.

#### 4. **COMMERCIAL OR INDUSTRIAL – PRELIMINARY PLAT and AREA PLAN.**

A. The Engineering Review Fee covers the initial engineering review of the Preliminary Plat or Area Plan, as applicable. subsequent reviews will be bill at the City of Flint Hill's Engineer hourly rate as set for in item #17.

B. No review by Planning & Zoning and the Board of Aldermen will occur until the Engineering review is complete and all fees are paid.

C. There may be additional revisions based on review by Planning & Zoning and the Board of Aldermen; in such cases, additional engineering charges incurred will be paid by the applicant before approval in final of the Preliminary Plat or Area Plan, as applicable.

D. For Amendments to an approved Preliminary Plat or Final Plan, Engineering review may be required and, if City staff determines a review is necessary, the Engineering Review, For Amendment, is required in order for the Application to be complete. If the Engineering Review, For Amendment, is required, it covers the initial engineering review; subsequent reviews will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

**Application Fee:** \$125.00

**Initial Engineering Review Fee:**

**0 to 3 acres:** \$690.00 plus \$175.00 per acre above 0 acres.

**Above 3 acres:** \$1,125.00 plus \$23.50 per acre above 3 acres.

**For Amendment:** \$690.00.

#### 5. **RECORD PLAT AND FINAL PLAN.**

A. The Engineering Review Fee covers the initial engineering review of the Record Plat or Final Plan, as applicable. Additional reviews of revisions to comply with

engineering comments will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

B. No review by Planning & Zoning and the Board of Aldermen will occur until the Engineering review is complete and all fees are paid.

C. There may be additional revisions based on review by Planning & Zoning and the Board of Aldermen; in such cases, additional engineering charges incurred will be paid by the applicant before approval in final of the Preliminary Plat or Area Plan, as applicable.

D. For Amendments to an approved Record Plat or Final Plan, Engineering review may be required and, if City staff determines a review is necessary, the Engineering Review, For Amendment, is required in order for the Application to be complete. If the Engineering Review, For Amendment, is required, it covers the initial engineering review; reviews of revised submittals will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

**Application Fee:** \$125.00

**Engineering Review Fee:**

**0 to 3 acres:** \$690.00 plus \$175.00 per acre above 0 acres.

**Above 3 acres:** \$1,125.00 plus \$23.50 per acre above 3 acres.

**For Amendment:** \$690.00.

**6. COMMUNICATIONS TOWER PERMIT.** The Annual Permit covers the initial engineering review. Additional revisions to comply with engineering comments will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17. Annual inspection of the as-built tower is included in the Annual permit.

**Annual Permit:** \$6,000.00.

**7. CONDITIONAL USE PERMIT.**

A. A Conditional Use Permit requires public hearings before the Planning & Zoning Commission and Board of Aldermen, with associated costs of mailing notice to adjacent property owners and may require engineering review.

B. Engineering review may be required and, if City staff determines a review is necessary, the Engineering Review Fee is required in order for the Application to be complete. If the Engineering Review Fee is required, it covers the initial engineering review; reviews of revised submittals will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

C. The Notice Deposit covers the cost of preparing and mailing notices as required under Missouri Law and the Code. City staff time for preparing and mailing notices and postage costs are charged to the Applicant.

D. No review by Planning & Zoning or the Board of Aldermen will occur until the payment of all Engineering review fees and mailing costs fees.

**Application Fee:** \$125.00.

**Engineering Deposit:** \$690.00.

**Mailing Deposit:** \$35.00.

**8. CONSTRUCTION PLAN REVIEW/INSPECTIONS.**

The Review Fee covers the initial engineering review, review of the first revision, and inspections. Additional review of revisions to comply with engineering comments will be assessed a fee in the amount of the additional engineering cost incurred.

**Application Fee:** \$125.00.

**Engineering Review Fee:**

**0 to 5 acres:** \$690.00 plus \$750.00 per acre above 0 acres.

**5 acres to 20 acres:** \$4,350.00 plus \$400.00 per acre above 5 acres.

**Above 20 acres:** \$10,350.00 plus \$150.00 per acre above 20 acres.

A maximum review fee of \$40,000 per construction phase applies.

**9. FIREWORKS PERMIT:**

The permit fee includes the costs of inspection and approval by the City Engineer and the Building Inspector of the site.

**Permit Fee:**

\$6,000.00 for each location; City Application Fee of \$125.00 is included within the Permit Fee.

**10. GRADING PERMIT, SWPPP and PERMITS FOR FLOODPLAIN.**

The Review Fee covers the initial engineering review and review of the first revision. Additional revisions to comply with engineering comments will be assessed a fee in the amount of the additional engineering cost incurred.

**Review Fee:**

**Up to 10 acres:** \$290.00 per acre.

**10 to 100 acres:** \$2,900.00 plus \$75.00 for each acre above 10 acres.

**More than 100 acres:** \$6,750.00

**11. RESIDENTIAL – PRELIMINARY PLAT or AREA PLAN.**

A. The Engineering Review Fee covers the initial engineering review of the Preliminary Plat or Area Plan, as applicable. Additional reviews of revisions to comply with engineering comments will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

B. No review by Planning & Zoning and the Board of Aldermen will occur until the Engineering review is complete and all fees are paid.

C. There may be additional revisions based on review by Planning & Zoning and the Board of Aldermen; in such cases, additional engineering charges incurred will be paid by the applicant before approval in final of the Preliminary Plat or Area Plan, as applicable.

D. For Amendments to an approved Preliminary Plat or Area Plan, Engineering review may be required and, if City staff determines a review is necessary, the Engineering Review Fee is required in order for the Application to be complete. If the Engineering Review Fee is required, it covers the initial engineering review; reviews of revised submittals will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

**Application Fee:** \$125.00.

**Application Fee:** \$125.00.

**Engineering Review Fee:**

**0 to 3 acres:** \$690.00 plus \$175.00 per acre above 0 acres.

**Above 3 acres:** \$1,125.00 plus \$23.50 per acre above 3 acres.

**For Amendment:** \$690.00.

## 12. SANITARY SEWER (WASTEWATER) LINES – LINE INSTALLATION PERMITS

### Lines less than 4"

- **Up to 1,000 feet:** \$250.00.

- **More than 1,000 feet:** \$250.00 plus \$75.00 per 1,000 feet (pro-rated) above 1,000 feet.

- **Inspection (the fees above include one inspection):** \$75.00 per hour.

### Main Line (4" or greater):

- **Up to 1,000 feet:** \$250.00.

- **More than 1,000 feet:** \$250.00 plus \$125.00 per 1,000 feet (pro-rated) above 1,000 feet.

- **Inspection (the fees above include one inspection):** \$75.00 per hour.

### Borings:

- **Pavement Boring:** \$250.00.

- **Pavement Replacement/Installation Inspection:** \$75.00 per hour.

## 13. SIGN PERMITS.

A. A Sign Permit is administered by the City Engineer. Engineering review may be required and, if City Staff determines a review is necessary, the Engineering Review Fee is required in order for the Permit to issue. If the Engineering Review Fee is required, it covers the initial engineering review; reviews of revised submittals will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

B. A Sign Permit may require additional review under the City’s Building Code for compliance with structural, electrical and other code requirements. If review and approval by the Building Inspector is required, then a Building Code Review Fee is also charged at published rates.

**Application Fee:** \$25.00.

**Building Code Review Fee:** Determined by the Building Inspector.

**Engineering Review Fee:** At cost.

**14. SITE PLAN.**

A. The Engineering Review Fee covers the initial engineering review and review of the first revision of the Site Plan. Additional reviews of revisions to comply with engineering comments will be billed at the City of Flint Hill’s Engineer hourly rate as set for in item #17.

B. No review by Planning & Zoning and the Board of Aldermen will occur until the Engineering review is complete and all fees are paid.

C. There may be additional revisions based on review by Planning & Zoning and the Board of Aldermen; in such cases, additional engineering charges incurred will be paid by the Applicant before approval in final of the Preliminary Plat or Area Plan, as applicable.

D. For Amendments to an approved Site Plans, Engineering review may be required and, if City staff determines a review is necessary, the Engineering Review Fee is required in order for the Application to be complete. If the Engineering Review Fee is required, it covers the initial engineering review; reviews of revised submittals will be billed at the City of Flint Hill’s Engineer hourly rate as set for in item #17.

**Application Fee:** \$125.00.

**Engineering Review Fee for New Site Plan:** \$1,200.00.

**Engineering Review Fee for Amendments:** \$690.00.

**15. TEMPORARY USE PERMIT (other than Fireworks Permit).**

Engineering review and Building Inspector review may be required and, if City staff determines such reviews are necessary, the Review Fee is required in order for the Application to be complete. If the Review Fee is required, it covers the initial review; reviews of revised submittals will be billed at the City of Flint Hill’s Engineer hourly rate as set for in item #17.

**Application Fee:** \$125.00.

**Review Fee:** \$690.00.

**16. RE-ZONING APPLICATIONS.**

A. Engineering review may be required and, if City staff determines such reviews are necessary, the Review Fee is required in order for the Application to be complete. If the Review Fee is required, it covers the initial review; reviews of revised submittals will be billed at the City of Flint Hill's Engineer hourly rate as set for in item #17.

B. The re-zoning process requires a public hearing with notice published in a newspaper of general circulation in the City and mailed notice to abutting property owners. The cost to the City of preparation of the notices, and costs of publication and mailing, is secured by the Notice Deposit. The Applicant will be refunded the excess of the deposit over the actual cost of notice; if there is a balance due, the Applicant shall pay the balance upon demand.

C. If the Applicant fails to pay any balance within ten (10) days of demand, the Application will not be heard.

**Application Fee:** \$125.00.

**Review Fee:** \$690.00.

**Notice Deposit:** \$690.00.

**17. Engineering Hourly Fee:** \$230.00 per hour

**18. Application, Review, Mailing and Notice Fees** may be required for other matters not listed in this Article but requiring the approval of the City. For such All Application for Other fees may apply. For all such matters, an Application Fee of \$125.00 is charged and Review Fees, Mailing and Notice Fees/Deposits will be charged consistent with this Article and with the published hourly rates of the City Engineer.

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